Internship in Mathematics/Statistics – Student Internship Timesheets

Internships timesheets must be submitted to your TCNJ supervising faculty member **WEEKLY** by e-mail (as a Word attachment). Remember that completed timesheets ARE a part of your final grade! **Please make sure to provide detailed information regarding your activities/duties during each day, as well as any problems that you encountered**.

|  |
| --- |
| **Student Name:** |
| **Supervisor’s Name:** |
| **Name of Organization:** |
| **Week of to**  |
| **Day and Date (month and day)** | **Hours each day** | **List Activities/Duties Performed and Problems Encountered** |
| **Monday,** |  |  |
| **Tuesday,** |  |  |
| **Wednesday,** |  |  |
| **Thursday,** |  |  |
| **Friday,** |  |  |
| **Saturday,** |  |  |
| **Sunday,** |  |  |
| **Total Hours for week** |  |  |